

CORPORATE SECRETARY

In accordance with POJK No. 35/POJK.04/2014 Regarding Corporate Secretary of Issuers or Public Companies, Telkom has the function of Corporate Secretary/Investor Relations, which facilitates internal communication between the Board of Directors and the Board of Commissioners. The Corporate Secretary is a Company organ that plays an essential role in facilitating internal Company communications, establishing relationships between the Company and its Shareholders, Government, Financial Services Authority, and other stakeholders, as well as ensuring the Company's compliance with regulations relating to the Capital Market.

CORPORATE SECRETARY'S DUTY AND RESPONSIBILITY

The Corporate Secretary has the following duties and responsibilities:

1. Preparing and organizing GMS, including the material, particularly the Annual Report;
2. Attending the Board of Directors' Meetings and Joint Meetings between the Board of Commissioners and Board of Directors;
3. Managing and maintaining documents related to the Company's activities, including the GMS's documents and other important documents of the Company; and
4. Determining criteria regarding the types and contents of information that can be presented to the Stakeholders, including information that can be published as public documents.

CORPORATE SECRETARY'S FUNCTIONS

The functions of Corporate Secretary include:

1. To prepare and communicate accurate, complete, and timely information regarding the performance and prospect of the Company to Stakeholders.
2. To synergize with related units, including the subsidiaries, for socialization, implementation, monitoring and reviewing of GCG, and its implementation.
3. To assist the Board of Directors in various activities, information, and documentation, among others:
 - a. Preparing the Register Book of Shareholders;
 - b. Attending the Board of Directors' meetings and preparing its minutes of meetings; and
 - c. Preparing and organizing GMS.
4. To publish the Company's information in a tactical, strategic, and timely manner.

CORPORATE SECRETARY'S PROFILE

ANETTA HASAN



Age

36 years old

Nationality

Indonesian

Domicile

Jakarta, Indonesia

Educational Background

2010 Bachelor of Economics, Universitas Indonesia.

Basis of Appointment

Resolution of the Board of Directors.

Term of Office

Appointed at November 1, 2023

Career Experience

- 2019-2023 Institutional Equity Sales, Macquarie Sekuritas.
- 2019 Head of Equity Capital Market, Danareksa Sekuritas.

CORPORATE SECRETARY'S IMPLEMENTATION TASKS

Telkom's Corporate Secretary has organized various activities throughout 2023, including examples; please summarize.

1. Prepare the implementation of the Annual GMS and Extraordinary GMS;
2. Attend seminars, workshops, and other events as a Telkom representative;
3. Attend Telkom Group Leadership Meetings, Board of Directors Meetings, and joint meetings with leaders at Telkom Group;
4. Holding Earnings Calls, Investor Meetings, and Investor Days;
5. Prepare Annual Report, Sustainability Report, Infomemo, and other incidental reports.
6. Provide opinions and input on corporate actions carried out at Telkom Group, in relation to the Capital Market.